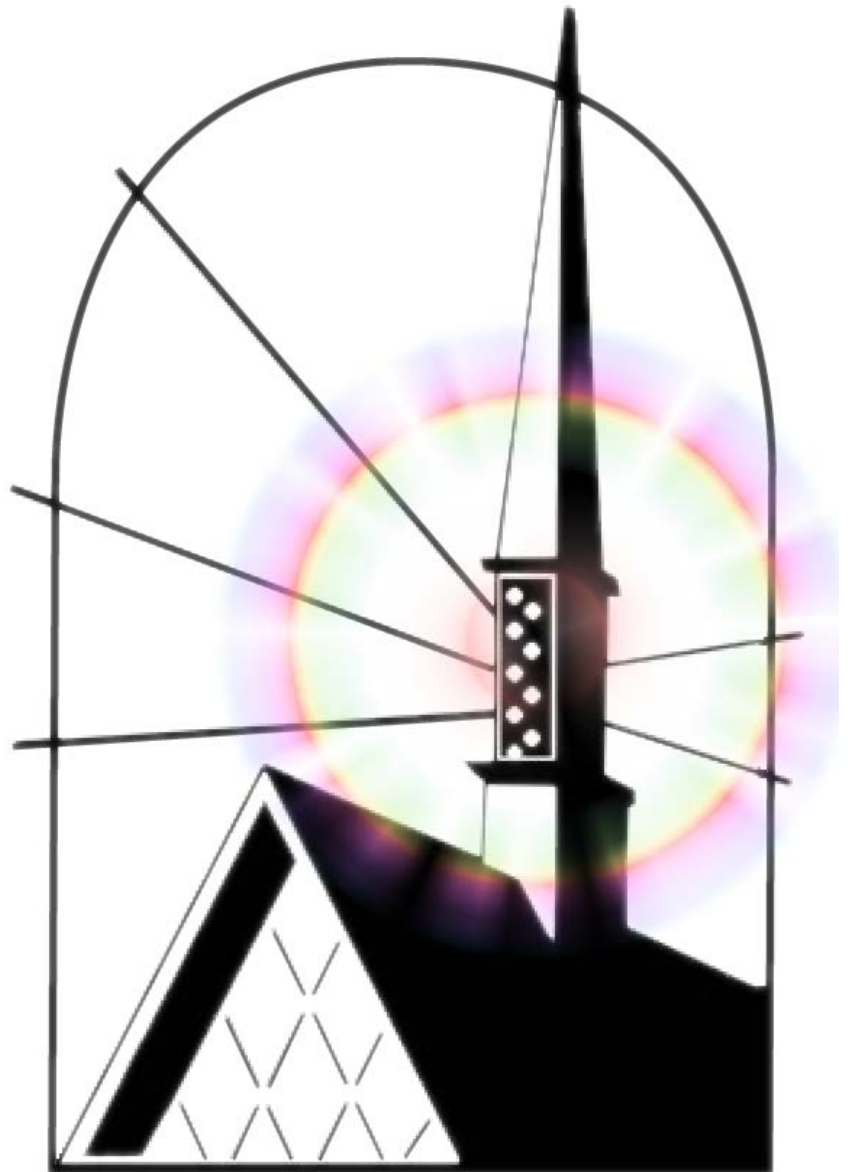


Lakewood United Methodist Church

Mission Hosting Handbook



1922 Topf Road

North Little Rock, Arkansas



Open hearts. Open minds. Open doors.
The people of The United Methodist Church®

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Last Update: April 28, 2010

Brandon Bates and Hank Godwin



Mission and Vision

We are a member of the Arkansas Conference (www.arumc.org) of the United Methodist Church. You're invited to join Lakewood in our mission to "Expand the Light by seeking, serving and sharing the message of Jesus Christ." www.expandingthelight.org

It is our vision that as an outreach of this Mission statement, we will use our facilities and membership to assist others to fulfill their own ministries in our community. This handbook is the starting point of our assistance.

Policies and Procedures for Church Use

Read over and sign the applicable forms titled 'Building Use Policies & Fee Schedule'. They are in the other document listed as 'Lakewood Mission Hosting Regulations'.

The policies cover these areas:

Purpose
Permission for Building Use
Guidelines for Building Use
Restrictions/Limitations
Parking
Custodial Services
Kitchen/Food Services
Supervision
YOUth Area
Deposits
Post Event Procedures

There are forms for:

Acknowledgement of Building Use Policy and Keys
Building Use Request Form
Kitchen Request Form
Post Event Checklist & Damage Report Form

** Please be in communication with us regarding numbers of participants so we can find the best place to put your group because we may have more than one group staying with us at a time.

** You will be assigned a church host/ess that will check you in when you arrive, collect any forms, and give you keys. They will be the point person for your group during your stay. Their information will be given to you when everything is set between the church and your group.

Service Opportunities and Organizations

- Camp Aldersgate** www.campaldersgate.net **501.225.1444**
Camp Aldersgate, Inc., a non-profit organization, enriches the lives of children and youth who have medical or physical conditions or developmental delays, and their families, as well as senior adults, through educational and recreational opportunities in an out-of-doors camp environment.
Our vision is to set the standard for a camping environment that encourages normalcy, socialization, and inclusiveness to persons with diverse abilities and needs.
- Our House Shelter** www.ourhouseshelter.org **501.374.7383**
Our House provides the working homeless (families and individuals) with safe, clean, comfortable housing; food; free child care; education; and job training in order that they may return to independence and lead productive lives.
- Union Rescue Mission** www.urmission.org **501.374.1748**
The Union Rescue Mission (URM) has been the primary service provider to the forgotten veteran, abused housewife, afflicted neighbor, and the desperate addict for nearly 60 years. Our mission is to provide an environment where the love and compassion of Jesus Christ can help people overcome and prevent life's adversities.
- Women & Children First** www.wcfarkansas.org **501.376.3219**
The Mission of Women & Children First is to empower women and their children to live independently and free from domestic violence by providing crisis intervention, safe shelter, social/legal advocacy, and support services.
- Arkansas Rice Depot** www.ricedepot.org **501. 565.8855**
Large distribution center that collects, ships, and provides food for kids, families, and seniors throughout Arkansas.
- Arkansas Foodbank Network** www.arkansasfoodbank.org **877.565.8124**
The Arkansas Foodbank Network is a cornerstone of hunger relief that acquires and distributes, through local and national partnerships, large quantities of food and other resources to hungry people.
- LR Compassion Center** www.lrcompassioncenter.org **866.296.3291**
The Little Rock Compassion Center, Inc. is an inner-city mission focused on a ministry of hope to the homeless, transient, displaced and disadvantaged people in the Little Rock area. We provide a clear message of the Gospel of Jesus Christ as well as help for physical needs, while helping people transition into local churches. Ministry is provided to any and all people in the inner-city in an open, caring manner, recognizing the God-given human dignity of every individual.
- Methodist Family Health/Children's Home** www.methodistfamily.org **800.756.3709**
With God's guidance and within the Wesleyan focused healing and caring tradition, we will express God's love by providing quality compassionate behavioral healthcare to those we serve. Needs for leading worship/programs/Bible Studies.
- Hoover UMC/Black Community Developers** www.bcdinc.org **501.379.1538**
Our mission is to improve the quality of life for low-income, underserved, disadvantaged and at-risk children, youth and families in Little Rock, Arkansas. Offers treatment as an alternative to incarceration, provides ex-offenders a hopeful future, and opens doors to home ownership.
- Friendly Chapel Nazarene Church** www.friendlychapel.com **501.371.0912**
Soup kitchen/feeding program, transitional housing, and thrift store.

River City Ministry www.rivercityministry.org **501.376.6694**

RCM is a faith-based ministry. Our mission is to reach the hearts of people with the gospel of Jesus Christ. To aid our mission we provide food to the hungry, clothing to those who need them, medical care to those that do not have access to medical insurance, help for children, and jobs for those who want to work.

Ronald McDonald House www.rmhlittlerock.org **501.374.1956**

For 29 years, Ronald McDonald House Charities of Arkansas has been creating, finding and supporting programs that directly improve the health and well being of children.

Salvation Army www.uss.salvationarmy.org/uss/www_uss_caac.nsf

The Salvation Army has a Thrift Store, Food Pantry, Youth Center, and a Shelter. The website will have the appropriate numbers to contact.

Watershed Project **501.378.0716**

Provides educational programs, disaster relief services, youth services, children and family services and assists clients in finding jobs. Watershed focuses on people living in the College Station and Granite Mountain neighborhoods of Little Rock and the Sweet Home and Wrightsville communities of Pulaski County.

Hearts and Hooves www.heartsandhooves.com **501.834.8509**

Their mission is to provide a professional environment to serve persons with disabilities so that they might achieve increased self-confidence and improved life skills through teamwork with horse and staff to provide equine assisted activities. Contact Liz.

Humane Society of Pulaski County www.warmhearts.org **501.580.2966**

Needs in the summer for washing domesticated pets as a fundraiser to help with the needs of the animals at the shelter. Contact Nancy Thaden.

MORE CONSTRUCTION BASED PROJECTS

Habitat for Humanity Pulaski County and ReStore www.habitatpulaski.org **501.379.1580**

Habitat is an ecumenical Christian housing ministry that seeks to put belief into action by working in partnership with God's people to create a decent habitat in which to live and work. Habitat's mission is to eliminate substandard housing while providing simple, decent housing to qualified low-income families.

Care Link www.care-link.org **501.372.5300**

They are connecting older people and their families with resources to meet the opportunities and challenges of aging. Help provide Meals-on-Wheels (need to be able to easily get around the area) and may be able to help with houses needing painting, wheelchair ramps, etc. Contact Mary Henry.

North Little Rock Civitan Group **501.835.9290**

Has projects and supplies for building wheelchair ramps in the North Little Rock Area. Contact CJ. The phone may be answered as American Amputee Foundation.

Jacksonville Community Development **501.982.0026**

May be able to help provide opportunities for painting, construction, yardwork, etc. in the city of Jacksonville. May can help with providing some supplies. Contact Vicki.

This Olde Church www.arumc.org/volunteers_in_mission.php **501.681.2909**

Teams will repair and restore local Arkansas United Methodist Churches. Tasks to include painting, weather proofing, general repairs, landscaping and other duties as teams are able. Teams will not do roofing, plumbing or electrical work. Currently within a 10-30 minute drive from Lakewood are:

- St. James UMC, Lonoke. Contact Rev. David Scruggs, 501.676.7575
- North Pulaski UMC, Jacksonville, Contact Rev. Carole Goddard, 501.835.1368

Wesley Foundation, University of Ark. Little Rock

501.663.1153

Wesley Foundation, University of Arkansas Little Rock: Help needed with general maintenance, and painting, etc. Contact Rev. Maxine Allen, mallen@arumc.org, 501.663.1153 office or 501.539.0280 cell.

Ozark Mission Project

www.ozarkmissionproject.org

501.339.4500

This is an adult and youth-based summer camp ministry helping the people of need in Arkansas. They have trailers that contain yard and construction equipment that may be used by groups if not in use by the organization. Also, the Executive Director may be able to assist with other helpful contacts.

Mayor's Office North Little Rock

www.northlr.org

501.340.5342

They have many contacts in the local neighborhood associations.

City Connections

www.cityconnectionsinc.org

501.374.3533

Also a resource for area groups and agencies that can use assistance.

We may be able to connect groups who do painting or construction with business that can donate or provide discounts for materials. Contact Brandon Bates at bbates@lakewood-umc.org or Hank Godwin at hank.godwin@sbcglobal.net

Convenient Places to Eat/Shop/Get Supplies

Kroger- stay on North Hills going north, cross McCain Blvd., Kroger is in the shopping center on your right.

Wal-Mart SuperCenter is east on McCain Blvd. 4450 E McCain Blvd

Sam's Club 5600 Landers Rd N Little Rock, AR 72117 (501) 945-2167 (technically in Sherwood). Approx. 3 miles from Church

Walgreens is at the corner of North Hills Blvd. and McCain Blvd. They are not open 24 hours.

Target 4000 McCain Blvd # A, N Little Rock 501.771.4220

The following restaurants are all located at 2800 Lakewood Village Drive. Take a left onto Fairway out of the church, then take a left onto North Hills Blvd. (by the apt. complex), then a right on McCain Blvd. (by Walgreens), and when headed east on McCain Blvd., Lakewood Village is on your left.

| | | |
|--|----------------|--------------|
| China Inn Buffet | | 501.771.7581 |
| Cici's Pizza Buffet | | 501.758.1182 |
| Corky's BBQ | corkys4bbq.com | 501.753.3737 |
| Crazy Hibachi- Oriental/Mongolian Grill | | 501.804.3700 |
| Dixie Café | | 501.812.6373 |
| Five Guys Burger & Fries | fiveguys.com | 501.246.5295 |
| Firehouse Subs | | 501.812.5002 |
| Georgia's Gyros | | 501.753.5090 |
| Olive Garden | | 501.758.4603 |
| Panera Bread Company | | 501.771.0168 |
| Quizno's Subs | | 501.993.0528 |
| TCBY-Yogurt | | 501.753.5572 |
| TGI Friday's | | 501.758.2277 |

Farther east on McCain Blvd. Before you get to US 67/167 are:

McCain Mall (on your left) <http://www.simon.com/Mall/?id=196> There are other restaurants around the mall:

| | | | |
|---------------------------|-----------------|------------------|--------------|
| U.S. Pizza Company | uspizzaco.net | 4001 McCain Park | 501.753.2900 |
| Shorty Small's | shortysmall.com | 4317 Warden Road | 501.753.8111 |
| Old Chicago Pizza | oldchicago.com | 4305 Warden Road | 501.812.6262 |
| IHOP | IHOP.com | 4225 Warden Road | 501.771.9700 |
| Applebee's | applebees.com | 4333 Warden Road | 501.791.3300 |
| Outback | outback.com | 4401 Warden Road | 501.771.7799 |

Farther North from the Mall:

| | | |
|-----------------------------|-------------------------|--------------|
| Whole Hog Café (BBQ) | wholehogcafe.com | 501.753.9227 |
| Grampa's Catfish | grampascatfishhouse.com | 501.834.5400 |

All of these are on your right, across from the McCain Mall entrance:

| | | |
|-------------------|---------------------------------|--------------|
| Wendy's | 3924 McCain Blvd N Little Rock | 501.753.6918 |
| Taco Bell | 3900 McCain Blvd N Little Rock | 501.812.6464 |
| McDonald's | 4008 McCain Blvd N Little Rock | 501.758.0400 |
| Chili's | 4000 McCain Blvd, N Little Rock | 501.753.3333 |

The following are in the same shopping center with Kroger:

| | | |
|---------------------------------|----------------------|--------------|
| Moe's Southwest Burritos | moes.com | 501.812.5577 |
| American Pie Pizza | americanpiepizza.com | 501.753.0081 |
| McAlister's Deli | mcalistersdeli.com | 501.812.6920 |
| Waffle House | wafflehouse.com | 501.771.1406 |
| Backyard Burger | backyardburgers.com | 501.771.1292 |
| Subway | subway.com | 501.771.4141 |
| Santo Coyote | | 501.773.9800 |

Elsewhere in NLR:

Larry's Pizza larryspizzaofarkansas.com (lunch and Tues. & Fri. night buffets) 5933 JFK Boulevard
501.812.5353

| | | | |
|----------------------|-------------------------|------------------------------|---------------|
| Jason's Deli | jasonsdeli.com | 4209 East McCain Boulevard | 501. 945.7700 |
| Hong Kong Inn | | 4206 East McCain Boulevard | 501. 945.8889 |
| Las Palmas | palmasrestaurant.com | 4154 East McCain Boulevard | 501.945.8010 |
| Jimmy John's | jimmyjohns.com | 4120 E. McCain Blvd. Ste 108 | 501.945.9500 |
| Shake's | shakesfrozencustard.com | 5508 JFK Blvd. | 501.753.5407 |

Dining in Little Rock:

littlerock.com/dining

Things to See and Do

| | | |
|---|--|--------------|
| Clinton Library and Park | www.clintonpresidentialcenter.org | 501.374.4242 |
| Burns Park | www.northlittlerock.org | 501.758.1424 |
| Check out Activities/Dining then check out 'Outdoors'. Other options can be found there too. | | |
| Central High School | www.nps.gov/CHSC/index.htm | 501.374.1957 |
| Millenium Bowl | www.millenniumbowl.net | 501.791.9150 |
| Wild River Country-Water Park | www.wildrivercountry.com | 501.753.8600 |
| Pinnacle Mountain | arkansasstateparks.com/pinnaclemountain | 501.868.5806 |
| Arkansas Skatium-Ice and Roller Skating | www.arkansasakatium.com | 501.227.4333 |
| Old Mill/Amphitheater/Lakes- Take a right out of the church onto Fairway. It is at the bottom of the hill on the corner of Fairway and Lakeshore Dr. Mill is open Sunrise to Sunset. | | |
| Heifer International Global Village | www.heifer.org | 877.870.2697 |

Click on 'Learn' then scroll to 'Heifer Village' for the Headquarters in Little Rock. For the Heifer Ranch, click on 'Learn' and select 'Learning Centers'. Could also have a mission component at the Heifer Ranch.

Big Dam Bridge and Park www.bigdambridge.com 501.340.6800

Arkansas Travelers-Minor League Baseball www.travs.com 501.664.7559

Arkansas Diamonds-Indoor Football www.ardiamonds.com 501.975.5425

Toltec Mounds State Park arkansasstateparks.com/toltecmounds 501.961.9442

A National Historic Landmark, the Toltec Mounds site comprises one of the largest and most impressive archeological sites in the Lower Mississippi River Valley. These ancient earthworks are the remains of the ceremonial and governmental complex of Native Americans, which was inhabited here from A.D. 600 to 1150.

Arkansas State Capitol Grounds portal.arkansas.gov/Pages/default.aspx

The grounds and Capital building are open to the public and contain many memorials to veterans of wars and a moving memorial to the 'Little Rock Nine' of Central High School. Tours are available by asking the state policemen who are always there.

Central Arkansas Nature Center centralarkansasnaturecenter.com 501.907.0636

The center, which sits on the Arkansas River, focuses on the wide variety of outdoor recreational opportunities that our state's fish and wildlife resources provide.

Museum of Discovery www.amod.org 501.396.7050

The museum concentrates on making science and technology fun for all ages. It has many permanent exhibits that let you conduct hands-on experiments in electricity, light and color, architecture, robotics, computer technology, human anatomy and Arkansas history.

The River Market www.rivermarket.info

In downtown Little Rock, the epicenter of downtown's entertainment district; the River Market serves as the hub for capital city entertainment and family fun with an unparalleled indoor bazaar, the district offers an eclectic mix of shopping, cuisine, live music, art and the annual Farmers' Market.

Arkansas Arts Center www.arkarts.com 501.372.4000

The Arkansas Arts Center is an art museum with a children's theatre and a studio school. Founded in 1960, its mission is to ensure that learning, inspiration and creative expression in the arts flourish throughout Arkansas, for people of all ages and backgrounds. The AAC realizes this mission by developing, preserving and exhibiting its outstanding permanent collection, offering a rich variety of art from other collections and presenting programs for the education and cultural benefit of the public.

Arkansas Inland Maritime Museum www.aimm.museum 501.371.8320

Commemorates America's rich naval and maritime heritage through the preservation and exhibition of historic naval vessels with an emphasis on the era of World War II through the present.

Lakewood Property Owners Association www.lakewoodpoa.com 501.753.4937

LPOA is a private organization but is very friendly and community aware. They have great indoor and outdoor facilities that may be used.

Lakewood UMC also has a large field beside our church that if no other groups are using, is free to use for any activities like football, baseball, kickball, etc.

Safety and Security

Mayor's Office North Little Rock

www.northlr.org

501.340.5342

They can facilitate a relationship with the local police for extra patrols or education..

North Little Rock Police Department

www.nlrpolice.org

501.758.1234

Chief Danny Bradley is very open to help and there are numbers to call to request extra patrols in certain areas.

Hosting Helpers

Brandon Bates

Hank Godwin

Jennifer Wilson

John Jones

Darryl Gardner

Lee Hartz

Jimmy and Mae Kirkwood